

MLSC

STANDARD OPERATING PROCEDURE

MLSC RADIOS

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Attachment:

- 1. MLSC Radio & Channels & information (Notice to hang by Radios)**

Issue Status

21 July 2008	Release of document	Col Tansley	Issue 1.00
21 February 2011	Additional Frequencies	Col Tansley	Issue 2.00
22 July 2011	SLS frequency changes & Specs	Col Tansley	Issue 3.00

1. MLSC RADIOS

Introduction

The procedure is to ensure that a full complement of radios, are always available to meet the needs of the clubs patrol activities.

Purpose

The purpose of the document is to define the club radio equipment requirements and the level it should be maintained too (quantity, allocation, type, channels, frequencies, etc).

Aim

The aim being to allow the appointed radio officer (or person) to maintain the agreed complement of radios and associated equipment to an accepted level by replacing (purchasing) or repairing radios at the time of reported damage or loss, informing the management committee of the radio status via their monthly report.

Scope

The scope of this policy is to define the accepted complement of radio that need to be maintained by the club, either by repair or replacement. The following, are the are the clubs radio minimum requirements”

- Specifications - All radios purchased must be within the SLS specifications
- Type/model: Entel HT700
- Quantity: 9
- Assignment: 4 x Patrol, 2 x IRB, 1 x First Aid Room, 1 x Office and 1 spare
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Note: spare held by Radio Officer for replacement of lost or under repair radios, or used at there discretion of the Radio Officer.

- Chargers: 8 x Single port (1 for each operational radio)
- Extension Speaker/mics: Quantity 1 Type Compatible to radio
- Waterproof bags: Quantity 4 Type Club approved
- Holsters: Quantity 4 Type Club approved
- Helmets IRB: Quantity 1 Type Club approved

Summery

The environment in which our radios have to work is harsh and not that friendly to electronic equipment, so hopefully this procedure and a little more care by some of the users, the club can rely on having radios available to meet their needs.

Reference Document

SLSNSW (SOP) - LS8 Communications (SLS Club/Service Radio Communications)

3. CLUB RADIO SUPPLIERS & PURCHASING

When purchasing new radios or having them repaired, ensure that the required channels and frequencies are used, by confirming the radio agent has the following information:

NOTE: Current Service Agent : Connect Communications

level-1/44-52 Johnston Street, Collingwood, Vic, 3066

Phone: 03 9419 7719 Contact: Conor Rossidis

Email: connectgroup@bigpond.com.au Web site: www.conneccom.com.au

RADIOS

MANLY LSC RADIO CHANNELS & INFORMATION

DEDICATED TO	ICOM F-60	INTEL HT700	Radio Display
	(1 st Aid Room)	(Patrols & Office)	
HELICOPTER	1	1	Ch-1 Helecopter
Patrols	2	2	Ch-2 Patrols
Surfcom	3	3	Ch-3 Surfcom
Surfcom – Back-up-1	4	4	Ch-4 Bilgola (Surfcom)
Surfcom – Back-up-2	5	5	Ch-4 Bondi (Surfcom)
COUNCIL LIFE GUARD	16	16	Ch-16 Council Lifeguards
All SLSSNB Clubs Chat & Training		25, 28 & 30	Ch-25, 28 & 30 SLSSNB Chat

INFORMATION (for more information (Purchasing, frequencies, etc) refer to Club SOP (Radios))

- 1 **CHANNEL-2 – Patrols General duties**
- 2 **CHANNEL-3 – Surfcom, patrol sign on/off, incidents and emergencies (NOT to be used for chit-chat)**
- 3 **CHANNEL-4 & 5 – Surfcom back-up, use if Surfcom (Warringah radio repeater goes down (not working))**
- 4 **ALWAYS CHECK RADIOS BEFORE & AFTER PATROLS**
- 5 **MAINTENANCE:** a) After use, with battery attached, clean off sand and wipe over with moist cloth,
b) If dropped or submerged in Sea water, remove battery, rinse in fresh water and repeat step (a)
- 6 **ENSURE RADIOS THEY ARE PUT BACK ON CHARGE CORRECTLY AFTER USE (Red light on charge ON)**
- 7 **ANY PROBLEMS REPORT & RECORDING THEM IN THE PATROL REPORT (LOG BOOK)**